# DUBLIN CITY UNIVERSITY

**Sample Template – Plain Language Statement (approx. 400 words)**

#### A Plain Language Statement should use language that reflects the participant age group and corresponding comprehension level. It should generally contain the following information. The headings are there for guidance and do not need to be included in your form.

**I. Introduction to the Research Study**

*Identify the Research Study Title, the university department involved, the principal investigator (including his/her contact details) and any other investigators*

**II. Details of what involvement in the Research Study will require**

*E.g., involvement in interviews, completion of questionnaire, audio/video-taping of events, estimated time commitment*

**III. Potential risks to participants from involvement in the Research Study (if greater than that encountered in everyday life)**

**IV. Benefits (direct or indirect) to participants from involvement in the Research Study**

**V. Advice as to arrangements to be made to protect confidentiality of data, including that confidentiality of information provided is subject to legal limitations**

**VI. Advice as to whether or not data is to be destroyed after a minimum period**

**VII. Statement that involvement in the Research Study is voluntary**

*State that participants may withdraw from the Research Study at any point.*

**VIII. Any other relevant information**

***For example:***

* *if the sample size is small, advice to participants that this may have implications for privacy/anonymity*
* *if participants are in a dependent relationship with any of the researchers, a clear statement that their involvement/non-involvement in the project will not affect their ongoing assessment/grades/management*

A Plain Language Statement should end with the following statement:

If participants have concerns about this study, please contact:

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